



# Ainslie Parklands Primary School

Respect - Responsibility - Resilience

Student Name:

Dear parents/carers,

Ainslie Parklands Primary School is looking forward to another great year of teaching and learning and would like to advise you of Ainslie Parklands Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Your contribution enables us to ensure the adequate resourcing of a wider offering of subjects including Music, Art and Auslan. The funding has also supported the development of the school grounds and the provision of technology that allows access for all of our students.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Jane Capon*  
Principal

*Evan Coutts*  
School Council President

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



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## AINSLIE PARKLANDS PRIMARY SCHOOL

**Childs Name:**

<input type="checkbox"/> Stationery list – Curriculum Contributions	\$55.00
<input type="checkbox"/> Materials – Curriculum Contributions	\$205.00
<input type="checkbox"/> School Contribution - Other Contributions	\$50.00
<input type="checkbox"/> Excursion / Incursion – Extra-Curriculum Activities	\$90.00
<b>TOTAL</b>	<b>\$400.00</b>

**I have advised Ainslie Parklands PS that I am paying:**

**TOTAL: \$**

**Method of payment:**

**BPAY**       **CREDIT CARD**       **CASH**

**BPAY:** THIS BPAY CODE IS YOUR UNIQUE FAMILY CODE. ANY MONIES PAID WILL BE DIRECTLY CREDITED TO YOUR FAMILY ACCOUNT. THIS IS OUR PREFERRED METHOD OF PAYMENT.

	<b>Bill Code: 87361</b> <b>Ref No:</b>	<b>BPAY PAYMENTS CAN BE MADE ANY TIME AFTER</b> <b>1<sup>ST</sup> JANUARY 2023</b>
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**CREDIT CARD:** IF YOU HAVE ADVISED THE SCHOOL THAT YOU ARE PAYING BY CREDIT CARD THIS PAYMENT WILL BE DEBITED FROM YOUR ACCOUNT ON THE 27<sup>th</sup> JANUARY 2023.  
THIS PAYMENT CAN ALSO BE PAID IN PERSON AT THE OFFICE FROM 30<sup>TH</sup> JANUARY 2023.

After much consideration of the school's programs and the resources needed to support them, School Council has adopted its budget for 2023. In doing so, School Council has sought to balance the local community's capacity to contribute to these costs against the desire to ensure our children have access to the best possible materials and equipment.

In order to provide our quality education program at Ainslie Parklands Primary School we ask parents to consider payment for all school contributions for learning.

### **School funding consists of**

- Government Payments
- Parent Payments
- Fundraising

### **Stationery List – Curriculum Contributions**

- Full payment of \$55.00
- APPS orders in bulk for a significant saving.
- Option to purchase your own stationery. For itemised list - collect from the office. If you are purchasing your own stationery, please advise the office by the 9<sup>th</sup> of December.

### **Materials – Curriculum Contributions**

- Full payment of Materials \$205.00 for learning
- Needed for our high quality program and resources.
- These supplies are allocated for computer upgrades, project materials/classroom stationery, classroom text/online learning resources, library books, art supplies, music and LOTE (Auslan).

### **School Contributions – Other Contributions**

- Full payment \$50 for our high quality programs and resources.
- These contributions are to assist the school in paying for School building and grounds maintenance and enhancement (ie. kitchen garden, frog bog & orchard space), sport affiliation costs and wellbeing programs.

### **Excursion / Incursion – Extra-Curriculum Activities**

- Full payment \$90
- You may pay up front for the year for excursions/incursions or pay for excursions/incursions as they arise. (This does not include special programs such as inter-school sport, swimming and camps which are additional)

### **Financial Support for Families**

- **Camps, Sports, Excursions Fund (CSEF)**
  - Full amount paid from the Government \$125.00 per child to APPS for your child.
  - Is available for eligible families with Health Care/Pension Cards.
  - Your card must be valid on 30/1/23 or on 24/4/23.
  - Only to be used for Camps, Sports or Excursions.
  - Application form is attached.

*For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Andy or Simone in the office on 9870 1566*

### **How to pay your contributions**

Payment can be made from 1<sup>st</sup> January 2023

- B-Pay is our most preferred method of payment
- Credit card using the attached slip to be deducted on the 27<sup>th</sup> January 2023.

### **When and where do I collect my child's Stationery?**

- Stationery will be delivered directly to your child's classroom in preparation for the first day. Parents do not need to come and collect them from school. Stationery is named and kept at school.

### **Students Return to School in 2023**

Day one of school for Foundation to Level 6 students – Monday 30<sup>th</sup> of January 2023



# Ainslie Parklands Primary School

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## AINSLIE PARKLANDS PRIMARY SCHOOL

**THESE PAYMENTS ARE ACCEPTED VIA BPAY OR EFTPOS AFTER  
JANUARY 1, 2023**

PLEASE RETURN THIS PAGE TO THE OFFICE PRIOR TO 9<sup>TH</sup> OF DECEMBER

For an option to purchase your own stationery please see the full itemised list available at the office. If you are purchasing your own stationery, please advise the office by the 9<sup>th</sup> of December.

**Child's Name:**

**Method of payment:**

**BPAY**       **CREDIT CARD**       **CASH**

<input type="checkbox"/> <b>Stationery list – Curriculum Contributions</b>	\$55.00
<input type="checkbox"/> <b>Materials – Curriculum Contributions</b>	\$205.00
<input type="checkbox"/> <b>School Contribution – Other Contributions</b>	\$50.00
<input type="checkbox"/> <b>Excursion / Incursion – Extra-Curricular Activities</b>	\$90.00
<b>TOTAL</b>	<b>\$400.00</b>
<b>I AM PAYING</b>	<b>\$</b>

<b>Credit Card details</b>		
Card Number ____/____/____/____/...	Expiry Date __/ __	Amount \$
Cardholders Name _____	Signature _____	

I agree to the above payment: .....

Parent/Guardian signature



## CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name: AINSLIE PARKLANDS PRIMARY SCHOOL

School REF ID : 4879

### Parent/carer details

Surname \_\_\_\_\_

First name \_\_\_\_\_

Address \_\_\_\_\_

Town/suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Contact number \_\_\_\_\_

Centrelink pensioner concession **OR** Health care card number (CRN)

-    -    -  **OR**

Foster parent under a temporary care order\* **OR**  Veterans affairs pensioner (Gold Card)\*\*

\*Foster Parents must provide a copy of the temporary care order letter from the Department of Families, Fairness and Housing (DFFH).

\*\*Applicants must provide a copy of the Veteran Affairs Gold card

Is this an application for special consideration (no CRN needed)? Yes  No

### Student details

Student's surname	Student's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Families, Fairness and Housing (DFFH) to provide the results of that enquiry to DET.

I understand that:

- DFFH will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the DFFH and for State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_



## CSEF ELIGIBILITY

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

### Criteria 1 – General eligibility

To be eligible for the fund, a parent or carer of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one
  - on the first day of Term two
- a) be a holder of one or more of the eligible financially-means tested cards **OR** be a temporary foster parent, and;
- b) submit an application to the school by the due date.

For the list of eligible financially-means tested cards refer to the CSEF Policy:

<https://www2.education.vic.gov.au/pal/camps-sports-and-excursions-fund/policy>

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with the above.

### Criteria 2 - Be of school age and attend school in Victoria

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

### Special Consideration

A special consideration category exists for

- Families on a bridging visa, temporary protection visa, in community detention or are asylum seeker families
- Students in temporary out of home care arrangements, including statutory kinship care

For more information, see <https://www2.education.vic.gov.au/pal/camps-sports-and-excursions-fund/guidance/eligibility>

### Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/carer concession card being validated successfully with Centrelink on the first day of either term one (30 January 2023) or term two (24 April 2023).

## PAYMENT AMOUNTS

### CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

**For ungraded students**, the rate payable is determined by the student's date of birth. For more information, see:

[www.education.vic.gov.au/about/programs/Pages/csef.aspx](http://www.education.vic.gov.au/about/programs/Pages/csef.aspx)

**Year 7 government school students** who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents/carers so please register your interest at the school.

## HOW TO COMPLETE THE APPLICATION FORM

### NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/CARER DETAILS section.  
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.  
If you are claiming as a temporary Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.  
If you are seeking special consideration, mark this in the form and provide a copy of the relevant documentation.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2023 closes on the 23 June 2023.